



## Booking Form - ELC Education Programmes 2025

**Contact:** Katy French  
**Phone:** Katy 021 1124 835  
**Email:** katyf@artscentre.org.nz

(Email is the preferred way to contact us. Please check date availability before sending through the booking form)

School name: \_\_\_\_\_

School address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Contact person: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone number: \_\_\_\_\_

Email contact: \_\_\_\_\_

Emergency contact mobile: \_\_\_\_\_

MOE registration number: \_\_\_\_\_

Preferred week: \_\_\_\_\_

Preferred date(s): \_\_\_\_\_

Alternative date(s): \_\_\_\_\_

List each session by year group and students (max 30):

Year						
Number						
Day						
Time						

Session length:  
90minutes

Focus for your visit/curriculum links: \_\_\_\_\_

Select programme (see attached or visit our website - [www.artscentre.org.nz/visit/education](http://www.artscentre.org.nz/visit/education))

Chosen programme: \_\_\_\_\_

Learning objectives: \_\_\_\_\_

Detail diverse learners and needs: \_\_\_\_\_

How far through the topic are you?  
(Please circle)

Beginning

Middle

End

### The Arts Centre Education teachers require:

- Minimum of 2 adults (including a classroom teacher) and teacher aides as required.
- At least a thirty-minute interval between sessions
- Our programmes are \$7.50 per student. If this is an obstacle to your school visiting us, please contact us as subsidies are available.
- At least 3 weeks' notice for cancellations, or this will incur a charge of 50% of estimated student numbers for the booking.